



Welcome to Dane Royd J & I

Nursery  
Transition Meeting  
24-25

Headteacher: Miss Kelly

# Meet the Nursery team:



**Miss Mortimer**

Nursery Teacher



**Mrs Batley**

Teaching Assistant

# Indoor provision:



Children will have access to an indoor classroom plus our Nursery outside area.

# Outdoor provision



# Timetable & routines:

## Session Times:



**Morning 8.45am - 11.45am\***  
**Afternoon 12.15pm - 3.15pm**

## Wraparound provision

We are also able to offer wraparound care which takes place within the school environment for parents who need longer hours of childcare. It complements the existing provision at Nursery and is available through the payment of a fee or using the 30hr entitlement if eligible.

If you are interested in this service, please speak to Extended Schools Manager, Mrs Beddard, about availability and cost.



# Typical daily structure:

- Door opens at 8:45am & again at 12:15pm for the afternoon session
- Children enter through the red door accompanied by their adult, hang their coat & bag in the cloakroom. Find photo/name for self-registration and stick onto the five-frame with Velcro
- Self-directed choosing time (indoor)
- Read Write Inc Phonics session
- 10 mins focused session on the carpet
- Self-directed choosing time (free-flow)
- 10 mins focused session on the carpet.
- Snack time
- Self-directed choosing time (free-flow)
- Story/singing.
- Children prepare for home-time or wraparound provision. Doors open 11:40am / 3:15pm

Nursery Timetable							Autumn Term			
	8:45 - 9:00	9:00 - 9:10	9:10 - 9:20	9:20 - 10:20	10:20 - 10:30	10:30 - 10:45	10:45 - 11:30	11:30 - 11:40	11:40 - 11:45	
	12:15 - 12:30	12:30 - 12:40	12:40 - 12:50	12:50 - 1:50	1:50 - 2:00	2:00 - 2:15	2:15 - 3:00	3:00 - 3:10	3:10 - 3:15	
	15mins	10mins	10mins	1 hour	10mins	15mins	45mins	10mins	5mins	
MONDAY PPA (pm)	Self-Registration Choosing	RWI: story & singing	Jigsaw	Provision	Topic	Milk & Fruit	Provision	Repeated Read	Prepare for hometime	
TUESDAY	Self-Registration Choosing	RWI: story & singing	Maths	Provision	Topic	Milk & Fruit	Provision	Repeated Read	Prepare for hometime	
WEDNESDAY	Self-Registration Choosing	RWI: story & singing	Maths	Provision	Topic	Milk & Fruit	Provision	Repeated Read	Prepare for hometime	
THURSDAY	Self-Registration Choosing	RWI: story & singing	Maths	Provision	Topic	Milk & Fruit	Provision	Repeated Read	Prepare for hometime	
FRIDAY	Self-Registration Choosing	RWI: story & singing	Maths	Provision	Topic	Milk & Fruit	Provision	Repeated Read	Prepare for hometime	

# Key Information:

## Safeguarding

- Please let us know if someone other than yourself will be collecting your child from Nursery. We will not allow anyone other than the parents to take your child unless previously agreed. Please inform the school of any legal access arrangements.
- Please ring the school office as soon as possible if you are unable to pick up your child at the allotted time due to an unforeseen circumstance and we will ensure that they are kept safe until your arrival.
- **For the safety of all children at Dane Royd we ask parents to shut the green school gate after entering the premises out of the usual drop-off/collection times.**
- To gain access to Nursery please press the appropriate button on the telecom. At drop-off & collection please wait for the gate to be buzzed open by the Nursery team, this will happen at an appropriate time regulated by staff.
- Please inform the school office when your child is going to be absent for an appointment or if you have organised a holiday during term-time.
- All policies are available for you to view on the school website. Paper copies can be made upon request at the office.

# Safety & welfare: (...continued)



- Parents/carers must **NOT** use cameras and mobile telephones in the nursery classroom.



- **NO** dogs are allowed on the school site.



- We are a '**no-smoking**' school and ask that cigarettes/vapes are not used on the school premises.



# Useful Information

## Absence & Illness



- Please make sure you **keep us informed of any medical conditions/allergies** your child may have.
- If your child requires prescribed medication during the Nursery session, you must complete a form in the school office and drop the medication off there.

### **Please do not bring your child to Nursery if they are ill.**

- If your child is not very well, they will not be fully fit to learn and may pass on their illness to others.
- Exclusion times for common illness are included at the back of the prospectus.
- Please ring school before 9.30am to inform us of sickness absence.



# Useful Information:



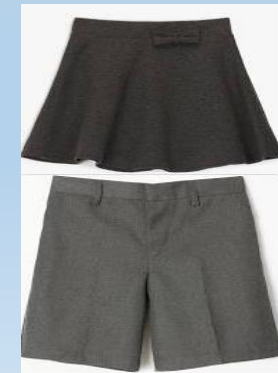
## Uniform

All children in Nursery are required to wear school uniform.

- **grey trousers, shorts, culottes, pinafore or skirt**
- **white polo-shirt**
- **bottle green jumper or cardigan.**
- **green and white checked summer dress can also be worn in warmer months.**

Children should wear **black school shoes** and velcro fastenings are advised. Girls should not wear dainty slip-on footwear, shoes must have ankle straps for safety purposes. No jewellery is to be worn in Nursery and oversized hair accessories are not permitted.

**Please label all uniform, bags and shoes clearly.**



# Useful Information:



## Appropriate outdoor wear



- Since we utilise our outdoor area all year round, we ask that warm coats are provided in cold weather along with hats, scarfs and gloves.
- Wellies are required that should stay in school to allow us to use the grass in wet weather.
- During summer months, please apply sun-cream to your child in the morning/afternoon before they arrive at school.
- This can be topped up during the day if the child can apply it themselves, and only from a named bottle of sun-cream that you supply.
- Please also send your child with a sun hat if the sun is shining.

**Please clearly label all items of clothing!**



# Self-help skills:

## Dressing



In Nursery we strive to build independence and encourage the children to **put on and take off their own coat & shoes** where possible. We find that children cope better with Velcro fastenings as opposed to shoelaces/buckles.

Staff will be on hand to assist but we will always encourage children to independently **fasten/unfasten buttons and zips** where possible. Practicing these skills at home can help support your child with independence.



## Toileting

Your child should be clean & dry when they attend their session. It is preferable in nursery that children are able to **go to the toilet independently** and in doing so; able to deal with their own clothes (elasticated waistbands are recommended), wipe themselves, flush the toilet and wash their hands with minimal assistance.



Occasionally accidents do happen, for this reason it is wise for children to **bring a spare set of pants, socks/tights and school trousers or skirt in their school bag.**

Intimate care plans will be put in place for children who need more support with toileting or are in pull-ups, please speak to a member of staff if you feel this is necessary.

# Milk & Snack:

As part of the National School Fruit & Vegetable scheme, all children in Nursery are entitled to receive one free piece of fruit/vegetable each day. Please note, we are provided with seasonal produce and at least 2 options for the children to select from. We respectfully ask that you do not send your own snacks into school for your child. It is important that you make the school team aware of any food allergies so that we can ensure the safety of all children.



We will provide a drinking bottle in school for each child filled with fresh **plain water**.



# Lunchtime: (only Wraparound children)

For those who are using our Wraparound facility, lunchtime runs from 11.45am-12.15pm.

These children are taken to and from the hall by their dinner supervisor and are seated amongst their peers at the table. Our kitchen provides a range of nutritious hot meals and sandwiches at a cost; alternatively children may bring a packed lunch that meets the healthy eating requirements specified in our policy.

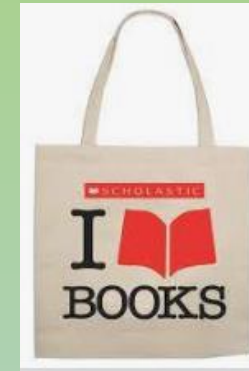
Our meal provider is **Caterlink** and parents are able to view the menus online and pre-select your child's meal option in advance from the comfort of your own home using the ParentPay website.

**Children requiring a special diet are individually catered for. Please request a dietary form from the office if your child needs a special diet.**



# Useful Information:

## Library



- Every Friday we invite parents to choose a book with their children from our Library service to share at home.
- Each child is given a library bag to keep their book in.
- The book should be returned in the tote bag at the start of the following week to be eligible for a new book on Friday.
- If you lose your library bag, a new one can be purchased for £1 and lost library books will be billed.



**Every Friday we will open early for our morning Nursery children at 11:30am so you have time to select a book together.**

**Afternoon children will select their book at the start of the afternoon session.**

# Useful Information:

## Before & After-school provision



- We have provision on site for before and after school care for children of working parents.
- Open from 7:30am – 6:00pm
- Hot breakfast is provided in the morning and children staying until later in the day may bring a pack-up to eat in the afternoon session.
- Run by trained school staff and provides a wealth of activities to keep the children entertained.
- Please speak to Extended Schools Manager, Mrs Beddard, to discuss your requirements or visit the website : <https://daneroyd.magicbooking.co.uk> for further details

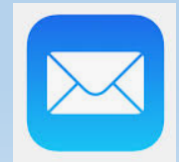
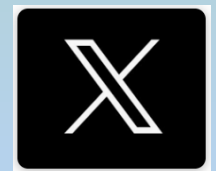


# Communication:

We encourage parents to share information with teaching staff regarding your child's learning and change in routines or home circumstances. We have an 'open-door' approach. Feel free to ask questions and discuss your child at the start/end of the day should a member of staff be available, alternatively you may request a telephone or face-to-face meeting to be arranged with the teacher at a mutually convenient time.

We believe regular communication is essential in reporting the progress and achievements of children as well as sharing news and important events. For this reason, we have many channels of communication, these include:

- **Email** - EYFSLead@Daneroyd.com
- **Twitter/X** - @DaneRoydNursery and @DaneRoydSchool
- **Website** - <https://www.daneroyd.com/nursery> / <https://www.daneroyd.com/eyfs>
- **ParentPay** – Nursery Curriculum documents, book meals, newsletters and PTFA events
- **Evidence Me** - observation-sharing from home to school



# EvidenceMe:



Throughout their EYFS journey at Dane Royd, we encourage the use of the online platform 'Evidence me' as a means for you at home to share with Nursery any WOW activities & learning that your child has completed at home. This is a really useful way to provide insight into their interests outside of school and facilitates meaningful discussions between our staff and your children about these activities, further building upon those important relationships. It also demonstrates how your child can transfer their learning from school and apply it in challenges at home as consolidation.

1. Miss Mortimer to create users for new children and send invitation links to associated parent email on record
2. Parent to accept invitation that arrives in your inbox
3. Download the Evidence me app.
4. Open the app. You can upload photos or short videos as an attachment to an observation. For safeguarding reasons, please ensure that the child is dressed appropriately and seek permission of others if they feature in any pictures. In the comments box please add a short narrative explaining what it is the child is doing.
5. The observation is sent directly to the Miss Mortimer to an inbox monitored by the Early Years Lead on the Evidence Me platform.
6. Miss Mortimer will check parent submissions regularly and respond with a comment/question in acknowledgement.

# Celebrating achievements:



In the cloakroom we have a **Home-School Link Board**, parents are encouraged to share a 'WOW moment' for their child each half-term written upon a leaf template provided by us. With each leaf, as the year progresses your child's plant grows taller & eventually flowers as they finish their nursery journey!

Alternatively you may simply bring photos, work or certificates for us to share with the class; examples could include swimming certificates, football medals, and pictures of special events or achievements/skills.

# Useful Information

- Curriculum booklets are sent out electronically every half-term. This outlines what particular skills we are focussing on in each of the respective 7 areas of learning. It also includes reminders and important upcoming dates.
- A knowledge organiser also accompanies the above document each half-term to inform parents of the topic theme we are covering and the associated facts we intend to share with the children. This gives parents an idea of the key vocabulary, people and places we will be discussing in class and informs you of planned shared texts and focus nursery rhymes which you may choose to practise/talk about at home.
- Homework Suggestions linked to the topic are sent out each half-term. These are optional to complete and can be submitted via photos on EvidenceMe or brought directly into school to share.
- Please follow our feed on Twitter/X @DaneRoydNursery to stay up to date with news and learning experiences.

